Johns Creek HS FBLA
Fall Leadership Conference
Travel Itinerary, Agenda and Parent Permission Form

November 16-17, 2026, in Athens, GA
Location: Classic Center - 300 N Thomas St, Athens, GA 30601
Lodging: Hyatt Hotel - 412 N Thomas St Athens, GA 30601
Form Due Date: Wednesday, Nov 11
FLC Fee: $220

On November 16-17, Johns Creek FBLA will travel to Athens, Georgia for the annual FBLA Fall Leadership Conference. Over 5,000 FBLA members and advisers from around Georgia will gather in for an exciting, informative, and inspiring conference of leadership workshops, and social activities!

Please sign the attached parent permission form and return it with your student. On Tuesday, November 18th, students need to bring their luggage packed and ready to travel as we will depart from school during the middle of the school day - see the travel itinerary and conference agenda below. Please feel free to contact Ray Schenk schenkr@fultonschools.org, Russell Gray grayr@fultonschools.org or Catherine (Katie) Williams williamscl l@fultonschools.org if you have any questions. Thank you for allowing your student to participate in FBLA this year.

BUS TRAVEL ITINERARY

Monday, November 16th

7:45am -8:20am - Students drop off luggage next to Mr. Johnson's classroom in Rm 187 located downstairs across from the cafeteria next to Mr. Johnson's classroom. If students have not turned in their permissions forms, they should turn them in Commanders room 302.
8:20am - 10:16am - Students go to class as usual
10:20am - Students are dismissed from class
10:25am - Students report to Rm 187 to retrieve luggage, collect forms, etc.
10:30am - Roll call in Cafeteria
10:35am - Load the bus
10:45am - Bus departs from Johns Creek HS
12:00pm - Bus arrives at the hotel

Tuesday, November 17th

3:15pm - Load the bus at the hotel
3:30pm -Bus departs
5:00pm - Bus arrives at Johns Creek HS

CONFERENCE AGENDA

Monday, November 16th

5:00pm - 9:30pm - Registration
5:15pm - 8:15pm - Competitive Event Sessions (HS Only - Career Portfolio, Future Business Educator, Impromptu Speaking, Job Interview, and Sales Presentation)
7:00pm - 8:15pm - Testing (Statesmen Award/Team Open Testing)
8:15pm - 9:15pm - Opening General Session
9:15pm - 10:30pm - Testing (Statesmen Award/Team Open Testing)
11:00pm - Curfew

Tuesday, November 17th (Lunch included)

9:30am - 11:00am - Pre-registered Leadership Tracks
11:00am - 12:00pm - Lunch,
11:45am - 1:00pm - Monopoly Tournament & Team Open Testing

Johns Creek HS FBLA
Fall Leadership Conference
Travel Itinerary, Agenda and Parent Permission Form

1:15pm - 2:10pm - Leadership Elective Sessions
2:20pm - 3:00pm - Leadership Elective Sessions
3:00pm - 4:30pm - Statesmen Testing & Team Open Testing
1:45pm - 2:25pm - Leadership Elective Sessions
2:35pm - 3:15pm - Leadership Elective Sessions
3:15pm -4:30pm - Statesman Award/Team Open Testing

Johns Creek HS FBLA
Fall Leadership Conference
Travel Itinerary, Agenda and Parent Permission Form

Field Trip PARENT PERMISSION Form

I/we hereby grant permission for _____to participate in an educational field trip to FBLA Leadership Conference in Athens, GA on November 16-17, 2026, and to make incidental stops en route and return, when determined to be necessary, or desirable. In consideration of the benefits and opportunities afforded my child by his/her participation in the field trip, I state as follows:

- I authorize the school representative to obtain medical treatment for my child in the event of injury or illness and agree to pay any expense incurred for treatment.
- I understand that under present law, if my child is riding in a private passenger automobile which is involved in an accident, he/she may be primarily covered for bodily injury under my automobile insurance policy, and I agree to submit any medical bills incurred to my insurance company for payment. Ifmy policy has been issued with a deductible clause relative to the personal injury protection, I understand that I have assumed the deductible amount when I purchased the policy.
- If my child is being transported in commercial carrier or other leased vehicles and an injury occurs, I understand that I shall look to the commercial carrier or owner of the other leased or rented vehicle to pay any medical bills incurred as a result of such injury and shall release the Fulton County School Board from liability.

_____	_____	_____	_____
Parent/Guardian Print Name	Signature of Parent/Guardian	Parent Cell	Date

STUDENT PLEDGE: I accept full responsibility for making up the class work that I miss while I am absent on the above date.

Student Print Name: _____ Student Cell: _____

Student Signature: _____

Teacher/Sponsor Signature: R. Schenk, **R.** Gray or K. Williams _____

2025 Georgia FBLA FLC

Sample Permission/Medical Release

Each student should complete this form. **Do not submit it with conference registration materials.** Adviser should retain original form in his/her possession at the conference. **DO NOT MAIL.**

STUDENT INFORMATION

Student Name		Date	
Home Address			
City		Zip	Date of Birth
Home Phone	Alternate Phone	School Phone	
High School		Adviser	

AGREEMENT

This is to certify that the above named student has my permission to attend the 2025 Georgia FBLA Fall Leadership Conference in Athens, GA. I also do hereby, on behalf of the above named student, absolve and release the school officials, the FBLA chapter advisers, and the FBLA staff from any claims for personal injuries which might be sustained while he/she is in route to and from or during the event.

I authorize the above named FBLA adviser(s) or FBLA staff to secure the services of a doctor or hospital. I will incur the expenses for necessary services in the event of accident or illness and provide the payment for these costs.

I have read and agree to abide by the FBLA Delegate Code of Conduct. I also agree that the school officials, the FBLA chapter advisers, or FBLA staff have the right to send the above named student home from the activity at my expense, provided that in their opinion the seriousness of the violation of Conduct Code warrants it.

MEDICAL INFORMATION

Known Allergies (drug or natural)	
Special Medications Being Taken	
History of heart condition, diabetes, asthma, epilepsy, etc.	Date of last tetanus shot
Any physical restrictions	
Family Doctor	Doctor Phone

INSURANCE INFORMATION

Insurance Company	Policy Number
Coverage and Limitations	

SIGNATURES

Student Signature	Date
Parent or Guardian Signature	Date
Chapter Adviser Signature	Date
School Official Signature	Date

Fall Leadership Conference Rules & Regulations

1. A chapter must be in good standing during the current school year to participate in the conference (must have paid both state and national FBLA dues).
2. Members must be housed in the conference hotel unless they stay with relatives in Athens. In such cases, each member must submit, before the conference, a statement signed by the parents and a school authority requesting permission to stay with relatives.
3. There must be one adult chaperone for every ten students attending.
4. Advisers will be held responsible for the FBLA members from their chapters. Please be selective in the members you allow to attend the conference. This should be an honor for members who have worked hard during the year. Choose members who are responsible, trustworthy and well behaved. The Georgia FBLA Executive Director, Executive Council, Board of Directors, and Program Specialist of Business Education for Georgia will make every effort to provide a wholesome program of activities; however, they cannot be responsible for the conduct of the FBLA members.
5. Chapter members must check in at regular intervals with the adult to whom the members are responsible at FLC.
6. Only members, advisers, and guests registered for the conference are allowed to participate in scheduled activities. ALL PARTICIPANTS MUST WEAR NAME BADGE AT ALL EVENTS. Security guards will be posted at the entrance of all events to check for name badges. If a participant loses his/her badge, a replacement badge will be $10.00. Only advisers will be allowed to purchase name badges.
7. Girls will not be allowed in boys' rooms and boys will not be allowed in girls' rooms unless accompanied by official chaperones.
8. All individuals are not permitted to be on balconies at any time during the conference.
9. All members attending the conference must be in their rooms by curfew. Advisers are responsible for checking rooms to be sure that their students adhere to curfew. If a FBLA member is outside their room after curfew for any reason, security will notify the adviser, and the student will be sent home at his/her own expense. Parents and school officials will be notified.
10. NO ALCOHOLIC BEVERAGES OR ILLEGAL DRUGS ARE ALLOWED. THE ATHENS-CLARKE COUNTY POLICE WILL BE CALLED.
11. On Tuesday during the conference, ALL PARTICIPANTS MUST BE APPROPRIATELY DRESSED IN BUSINESS ATTIRE. Business casual attire is appropriate for Monday evening. Participants will not be allowed in meetings if not dressed appropriately. Security guards will send participants away from events if they are not dressed appropriately.
12. All attendees grant Georgia FBLA permission to use their images in any conference review or promotional video.
13. All members should refrain from using cell phones during any conference meeting, general session, or other activity.
14. Former members and other non-delegates are not permitted at the conference facility at any time unless approved by Georgia FBLA.

Advisers: Please have each conference participant read and sign on the reverse side. You will keep this form in their possession at FLC.

Fall Leadership Conference Code of Conduct

One of the goals of FBLA is to facilitate the transition from school to work. Individual conduct and appearance is a part of that training. It is a special privilege to attend a FBLA-PBL conference, and it is the responsibility of all delegates to conduct themselves in a proper, businesslike manner at all times.

Over the years, FBLA members have had an excellent reputation. Their conduct at every FBLA function should make a positive contribution to their reputation that has been established. Listed below are conduct rules of the Fall Leadership Conference.

1. All delegates shall behave in a courteous and respectful manner and refrain from language and/or actions that could bring discredit upon them, their school, and/or FBLA.
2. Conduct not conducive to an educational conference will not be tolerated. Examples of unacceptable conduct include, but not limited to, disrupting a businesslike atmosphere, consorting with non-conference individuals or any activities which endanger self or others.
3. Delegates must be dressed properly when leaving their hotel rooms. Members should not wear pajamas or other inappropriate clothing in the lobby, hallways, elevators, or other public areas.
4. Delegates shall keep their advisers informed of their activities and whereabouts at all times. Accidents, injuries, or illnesses must be reported to the local or state adviser immediately.
5. TRADITIONAL BUSINESS ATTIRE IS REQUIRED FOR ALL SESSIONS.
6. Curfew times are listed in the conference program and will be enforced by local and state advisers as well as security personnel. Curfew is described as being in your assigned room by the designated hour. If a FBLA member is outside of one's room after curfew, security will notify the adviser, and the student will be sent home at his/her own expense. Parents and school will be notified.
7. No alcoholic beverages, cigarettes, cigars, chewing tobacco, or drugs may be possessed at any time, under any circumstances. Use or possession of such substances may subject the delegate to criminal prosecution.
8. Conference local and state delegates are guests of the hotel and convention center and must not deface or destroy property. Do not throw anything out of windows or over balconies not even water. Any damages to property or furnishings in the hotel or convention center will be paid for by the individual or chapter responsible.
9. Local and state advisers are responsible for the supervision of delegate conduct. Delegates who disregard the code of conduct will be subject to disciplinary action and will be sent home at their own expense. Parents and school officials will be notified.
10. Cell phones are not permitted to be used during any conference function. Cell phones should remain in students' sleeping rooms, or they will be confiscated.

Advisers must have in their possession, dress code signed by each member attending, Delegate Code of Conduct signed, FBLA Fall Leadership Conference Regulations signed, medical information and proper forms required by your school system.

Georgia FBLA Dress Code

*The Georgia FBLA Board of Directors has adopted a dress code that will be effective for the **2026 Fall Leadership Conference**. All advisers are expected to share the dress code with their students and take responsibility for making sure their students follow the dress code when at a conference.*

All delegates and advisers are expected to wear business attire to general sessions, competitive events, campaigning, and workshops. Competitive event participants will be disqualified if not dressed properly. Conference participants will not be allowed to participate in conference activities if not dressed properly. Georgia FBLA will attempt to monitor dress code at all conference activities. However, advisers are responsible for ensuring that students who attend the conferences are aware and follow the dress code prior to entering any conference function or activity.

By signing the Adviser Assurance Form, you, as the adviser, are accountable for your students' conduct and dress at the conferences listed above. Event administrators will be asked to enforce the dress code. If questions arise, a member of the board of directors will make the final decision.

Local advisers are expected to follow as well as enforce the dress code for their students.

Georgia FBLA Professional Dress Code (Tuesday, November 17)

Acceptable Attire for Georgia FBLA

The following ***is*** considered ***appropriate*** business dress for meetings, workshops, and competition:

- **Business Suit** – A business suit may accompany 1) a **Blouse** or 2) a **Collared Dress Shirt** with neck or bow tie.
- **Dress Pants or Skirt** – Pants or a skirt may be worn with 1) a **Blouse** or 2) a **Collared Dress Shirt** with neck or bow tie.
- **Business Dress** – A business dress may be worn.
- **Blazer with Dress Pants** – A blazer with dress pants may be worn with 1) a **Blouse** or 2) a **Collared Dress Shirt** with neck or bow tie.
- **Dress Shoes, Dress Boots, or Boat Shoes** – Acceptable shoes include but are not limited to dress shoes, dress boots, and boat shoes.

Unacceptable Attire for Georgia FBLA

The following ***is*** considered ***inappropriate*** business dress for meetings, workshops, and competition:

- **Shoes** - The following are examples of inappropriate types of shoes: flip flops, casual sandals, athletic shoes, hiking boots, industrial work shoes, and any canvas or fabric shoes.
- Jewelry in visible body piercing, other than ears
- Jeans, denim or flannel clothing of any kind
- Polo shirts/golf shirts or t-shirts
- Shorts, athletic clothing or swimwear
- Leggings or graphic designed hosiery/tights
- Skintight or revealing clothing, including tank tops, spaghetti straps, and mini/short skirts or dresses
- Hats
- Clothing with print that is suggestive, obscene, or promotes illegal substances

Georgia FBLA Business Casual Dress Code (Monday, November 16)

Acceptable Attire for Georgia FBLA

The following ***is*** considered ***appropriate*** business casual dress for general sessions:

- **Business Suit** – A business suit may accompany 1) a **Blouse** or 2) a **Collared Dress Shirt** with neck or bow tie.
- **Dress Pants or Skirt** – Pants or a skirt may be worn with 1) a **Blouse** or 2) a **Collared Dress Shirt** with neck or bow tie.
- **Business Dress** – A business dress may be worn.
- **Blazer with Dress Pants** – A blazer with dress pants may be worn with 1) a **Blouse** or 2) a **Collared Dress Shirt** with neck or bow tie.
- **Dress Shoes, Dress Boots, or Boat Shoes** – Acceptable shoes include but are not limited to dress shoes, dress boots, and boat shoes.
- **Polo shirts/golf shirts with khaki slacks or dress slacks or skirt**.

Unacceptable Attire for Georgia FBLA

The following ***is*** considered ***inappropriate*** business casual dress for meetings, workshops, competition, and general sessions:

- **Shoes** - The following are examples of inappropriate types of shoes: flip flops, casual sandals, athletic shoes, hiking boots, industrial work shoes, and any canvas or fabric shoes.
- Jewelry in visible body piercing, other than ears
- Jeans, denim or flannel clothing of any kind
- T-shirts
- Shorts, athletic clothing or swimwear
- Leggings or graphic designed hosiery/tights
- Skintight or revealing clothing, including tank tops, spaghetti straps, and mini/short skirts or dresses
- Hats
- Clothing with print that is suggestive, obscene, or promotes illegal substances

Be careful when selecting your conference attire. No dress code can cover all contingencies, so Georgia FBLA members must use a certain amount of judgment in their choice of clothing to wear. Members who experience uncertainty about unacceptable attire should ask their local adviser

Dress Code/Code of Conduct Agreement Form

(Do not mail with conference registration)

Advisers, please have each conference participant read and sign this form. Advisers will need to submit this form at the conference registration desk and keep a copy of this form in their possession at the conference.

For each person attending any Georgia FBLA sponsored conference, he/she must read and sign the dress code/code of conduct agreement. A copy of the dress code/code of conduct agreement must be turned in for each person attending the conference. Failure to follow this code of conduct and dress code could result in the student/school being sent home from the Georgia FBLA conference.

Georgia FBLA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best representing their schools and our organization.

Note that attendance is not mandatory. By voluntarily participating, you agree to follow the official conference rules and regulations or forfeit your personal rights to participate. We are proud of our members and advisers and know that by signing this Dress Code/Code of Conduct Agreement, you are simply reaffirming your dedication to be the best possible representative of Georgia FBLA.

- I will, at all times, respect all public and private property, including the hotel/motel in which I am housed.
- I will, at all times, be respectful of all other guests staying and meeting at the conference facility.
- I will spend each night in the room of the hotel/motel to which I am assigned.
- I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
- I will not visit the sleeping room of the opposite sex.
- I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. If I am required to take medication, I will at all times, have the orders of the physician on my person.
- I will not leave the hotel/motel without the express permission of my adviser. Should I receive permission, I will leave a written notice of where I will be. My conduct shall be exemplary at all times.
- I will keep my adviser informed of my whereabouts at all times.
- I will, when required, wear my official identification badge.
- I will attend & be on time for, all general sessions & activities that I am assigned to and registered for.
- I will adhere to the dress code at all required times.

I, _____ agree that I have read the dress code (page 11), conference regulations, and code of conduct (page 10). I understand that I will not be able to compete if I do not adhere to these guidelines. I also understand that I may be sent home or school administrators may be contacted if I violate the code of conduct or conference regulations. I agree to accept the penalty imposed on me. I understand that any penalty and the reasons for it will be explained to me before it is carried out. I further realize that this conference is designed to be an educational function and all plans are made with that objective. I understand that this dress code will be in effect from 5:00 pm Monday until 4:00 pm on Tuesday and the code of conduct will be in effect while I am at the conference facility.

_____ _____

SIGNATURE OF STUDENT ATTENDEE DATE

_____ _____

SIGNATURE OF PARENT/GUARDIAN DATE

As the adviser, I understand that I am responsible for explaining this form, the dress code (page 11) and the conference regulations, and code of conduct (page 10) to the students and ensuring that they abide by these rules.

_____ _____

SIGNATURE OF ADVISER DATE

_____ _____

SCHOOL SYSTEM

A copy of this form must be in your possession at the Fall Leadership Conference and must also be turned into the registration.

`